



Monday, November 23, 2020

Minutes of the meeting of the Electoral Areas Services Committee held on November 23, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 1:01 pm.

MINUTES

Present:

Table with 3 columns: Role, Name, Position. Rows include Chair (E. Grieve), Vice-Chair (A. Hamir), Director (D. Arbour), and Staff (J. Warren, D. DeMarzo, J. Martens, A. Baldwin).

ATTENDANCE:

Director Hamir participated in the meeting by electronic means.

Also in attendance at the meeting were T. Trieu, J. MacLean, A. Yasinski, K. La Rose, D. Monteith, and H. Siemens, CVRD.

RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

REPORTS:

BACKYARD CHICKENS IN ELECTORAL AREAS

A. Hamir/D. Arbour: THAT the report dated November 3, 2020 regarding the possibility of reducing the minimum lot size for keeping backyard chickens in the rural areas of the Comox Valley Regional District be received.

208 and 213

Carried

J. MacLean, Rural Planner, provided an overview of the report regarding the possibility of reducing the minimum lot size for keeping backyard chickens in the rural areas of the Comox Valley Regional District.

D. Arbour/A. Hamir: THAT staff be directed to include the proposal to lower or eliminate minimum lot areas for the keeping of chickens in the upcoming general amendments to the Zoning Bylaw.

Carried

REQUEST FOR ANIMAL CONTROL FEASIBILITY STUDY

D. Arbour/A. Hamir: THAT the report dated October 22, 2020 regarding a request from the Hornby Island Residents' and Ratepayers' Association (HIRRA) to work with HIRRA, and the Denman Island Residents' and Ratepayers' Association to undertake an Animal Control Bylaw feasibility study for Hornby Island and Denman Island in 2021 be deferred to the February 2021 Electoral Areas Services Committee meeting to consider as part of the financial planning process.

207

Carried

A. Yasinski, Manager of Bylaw Compliance, provided an overview of the report regarding a request from HIRRA and DIRRA to undertake an Animal Control Bylaw feasibility study for Hornby Island and Denman Island in 2021.

RESTRUCTURING OF REGULATORY SERVICES

A. Hamir/A. Hamir: THAT the report dated November 9, 2020 regarding the method and required legislative process for the proposed restructuring of several existing regulatory services to streamline service delivery and achieve efficiencies respecting governance, administration, and public communication be received.

209

Carried

A. Yasinski, Manager of Bylaw Compliance, provided an overview of the report regarding proposed restructuring of several existing regulatory services to streamline service delivery.

A. Hamir/D. Arbour: THAT staff be directed to pursue the restructuring of regulatory services in the Electoral Areas, as outlined in the staff report dated November 9, 2020, by bringing forward:

- A communications plan to inform and engage residents; and
- The necessary bylaws to merge and repeal the applicable service establishment bylaws.

209

Carried

SEAL BAY PARK GRANT APPLICATION

D. Arbour/A. Hamir: THAT the report dated November 3, 2020 regarding an update on the dollar amount sought in the submission of a Community Economic Recovery Infrastructure Program grant application for the expansion of the Bates Road parking area and the development of the Coupland Loop trail into an accessible trail be received.

209

Carried

ROYSTON WATER LOCAL SERVICE AREA – WATER SUPPLY AGREEMENT

D. Arbour/A. Hamir: THAT the report dated November 10, 2020 regarding the Royston Water Local Service Area (WLSA) renewed water supply agreement with the Village of Cumberland be received.

207

Carried

K. La Rose, Senior Manager of Water/Wastewater Services, provided an overview of the report regarding the Royston Water Local Service Area renewed water supply agreement with the Village of Cumberland.

D. Arbour/A. Hamir: THAT the Royston water supply agreement between the Comox Valley Regional

District and the Village of Cumberland attached as Appendix A be approved;

AND FURTHER THAT the Chair and Corporate Officer be authorized to execute the agreement.
207 Carried

DENMAN ISLAND WATER LOCAL SERVICE AREA - 2021 WATER SERVICES AGREEMENT

D. Arbour/A. Hamir: THAT the report dated November 12, 2020 regarding the proposed 2021 water services agreement with the Graham Lake Improvement District (GLID) for the Denman Island Water Local Service Area (DIWLSA), be received.
207 Carried

K. La Rose, Senior Manager of Water/Wastewater Services, provided an overview of the report regarding the proposed 2021 water services agreement with the Graham Lake Improvement District for the Denman Island Water Local Service Area.

A. Hamir/D. Arbour: THAT the 2021 water services agreement between the Comox Valley Regional District and the Graham Lake Improvement District, attached as Appendix A to the staff report dated November 12, 2020 be approved;

AND FURTHER THAT the Chair and Corporate Officer be authorized to execute the agreement.
207 Carried

SINGULAR ALTERNATE APPROVAL PROCESS 2021

D. Arbour/A. Hamir: THAT the report dated November 9, 2020 regarding the concept of a singular Alternative Approval Process (AAP) to occur once each year and cover all AAPs at the same time (when possible) be received.
208 Carried

J. Warren, Deputy Chief Administrative Officer, presented information regarding the concept of a singular AAP to occur once each year and cover all AAPs at the same time.

A. Hamir/D. Arbour: THAT the board approve the concept of the singular alternative approval process, to occur in May/June 2021;

AND FURTHER THAT the following projects be considered for the singular Alternative Approval Process (AAP) with additional presentation at subsequent committee, commission or board meetings as needed:

- Rural Cumberland Fire Maximum Requisition Increase
- Electoral Areas Community Halls Service Establishment
- Saratoga Pest Management Service Establishment;

AND FINALLY THAT the final set of projects for the singular AAP be determined in February 2021, including any required bylaw readings and / or project logistics.
208 Carried

ROYSTON/UNION BAY SEWER EXTENSION PROJECT - COMMITMENT TO WORK WITH K'ÓMOKS FIRST NATION

A. Hamir/D. Arbour: THAT the report dated November 17, 2020 regarding the Comox Valley Regional District's commitment to continue to work with K'ómoks First Nation to advance and implement a sewer servicing solution for the south region be received.

208

Carried

D. Monteith, Manager of Liquid Waste Planning, provided an overview of the report regarding the Comox Valley Regional District's commitment to continue to work with K'ómoks First Nation to advance and implement a sewer servicing solution for the south region.

D. Arbour/A. Hamir: THAT the Comox Valley Regional District remains committed to working with K'ómoks First Nation towards implementation of the Royston/Union Bay Sewer Extension Project;

AND FURTHER THAT this commitment will take the form of exploring all opportunities to fund the project, lobbying provincial and federal government for their support of the project, and working with provincial staff to advance the project towards implementation;

AND FURTHER THAT this recommendation form the basis of a Memorandum of Understanding between Comox Valley Regional District and K'ómoks First Nation;

AND FINALLY THAT this report and recommendations be shared with K'ómoks First Nation.

208

Carried

2020 - 2024 FINANCIAL PLAN – EMERGENCY PROGRAM SERVICE, FUNCTION 271 BUDGET AMENDMENT

D. Arbour/A. Hamir: THAT the report dated November 19, 2020 regarding a budget amendment to the 2020 - 2024 Financial Plan – Emergency Program Service, Function 271 be received.

209

Carried

H. Siemens, Emergency Program Coordinator, provided an overview of the report regarding a budget amendment to the 2020 - 2024 Financial Plan – Emergency Program Service, Function 271.

A. Hamir/D. Arbour: THAT the 2020-2024 financial plan and capital expenditure program for the Electoral Areas Emergency Program Service, function 271 be amended by increasing capital expenditures in 2020 by \$8,000 to accommodate the purchase and installation of a sea-can container to be located at the Oyster River Fire Hall;

AND FURTHER THAT the purchase and installation costs be funded by a transfer of \$4,000 (50%) from the future expenditures reserves for the service with the remaining 50% by way of a contribution from the Strathcona Regional District as per contribution agreement.

209

Carried

TERMINATION:

D. Arbour/A. Hamir: THAT the meeting terminate.

208

Carried

Time: 2:17 pm.

Confirmed by:

Edwin Grieve
Chair

Certified Correct:

Jake Martens
General Manager of Corporate Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the _____ day of _____, 20__.